

King Edward VII Liaison Group



Minutes: 5th February 2019

Attendees:

- Mr. John Buchanan – JB - Fernhurst PC
- Mrs Betty Chatfield – BC - Estate Resident – Wood Avens
- Mr. Grant Dodd – GD- Hurst Park Resident
- Mr. Jose Galego – JG - EPC.
- Dr. Andrew Guyatt - AG, Easebourne Parish Council
- Mrs. Kay Graetz - KG, Easebourne Parish Council & Hurst Park resident
- Mrs. Jackie Haggis – JH- Hurst Park Resident
- Mrs. Alison Howe – AH -Crown Wood resident.
- Prof. Richard Hunt –RH - Crown Wood Resident
- Mr Roger Ivimy - RI, Chair - HPMC
- Mr David Pack - DP, Easebourne Parish Council
- Mr. Simon Pickard – SP - BTHOA
- Mr. Simon Bean - SB, Design Co-ordinator, City & Country.

Apologies:

- Mr. Rob Ainslie. RS. SDNPA
- Mr. Ben Ashdown - BA. Concierge. Encore Estates.
- Mr. Simon Vernon-Harcourt. SV-H City & Country.

	Introductions. Attendees introduced themselves.	
1.00	Minutes from Previous Meeting	
1.01	In respect of item 1.04: Neighbours use of Pool. BC noted that the previous minutes did not portray her suggestion that existing neighbours ‘be allowed a free year of pool use for each year that the pool was over the over the development completion date.’ SB replied that C&C policy is that free use by neighbours would be unfair to the residents who contribute to the running of the pool.	
1.02	Minutes were approved subject to the above note.	
1.03	Actions arising:	
1.04	There were no actions to report from previous meeting.	
2.00	SDNPA Matters.	
2.01	Rob Ainslie was not at the meeting. It was asked whether a deputy might have been able to attend. C&C to forward this comment.	C&C
	Post meeting note: C&C relayed the above comment to RA and reply is as below: Thanks for your e-mail and relaying to me the comments made at the recent	

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	<p>meeting.</p> <p>Whilst I could always make endeavours for someone to attend in my place when I am not available, I wonder how much value this would add. By its nature the King Edward VII Site is very complex with the number of planning approvals, S106 Agreement requirements, planning conditions, and different zones being built out by different developers. Whilst someone could attend in my absence, they would not necessarily have the knowledge of the site to be able to answer the questions which might arise.</p> <p>I do try to make the meeting whenever possible, although there will naturally be dates when I am unable to. I wonder whether there is a way by which attendees can forward any planning queries they have in advance of the meeting? That way, I would be able to look into their query and have a comprehensive answer at the meeting, and in the event that I cannot attend, I could at least forward a response which hopefully answers their query.</p> <p>Let me know what you think.</p>	
3.00	National Trust matters.	
3.01	Fiona Scully was not at the meeting.	
4.00	Development update.	
4.01	No significant C&C changes since the previous meeting.	
4.02	Meeting asked about future phasing and programme. C&C to arrange for an update to be issued.	C&C
4.03	Meeting was interested to know the progress of the Retirement Village scheme. C&C to arrange for an update to be circulated.	C&C
4.04	Site car parking. Question raised regarding the use of the existing car park after the new car park is brought into use. C&C to report.	C&C
5.00	Liaison Group Matters The meeting raised a number of points: 01 – Landscape management of bracken. 02 – Fire protection of the heathland. 03 – Water management questions. 04 – Travel Plan questions. 05 – Bus stop refurbishment. 06 – Highways matters. 07 – Traffic survey. 08 – Winter roads emergency management plan.	
5.01	Landscape Management of Bracken. The details of the landscape management arrangements were questioned. Especially the in respect of the management of the bracken which grew substantially last year. SB to check with C&C/Encore to see which firm has responsibility.	C&C
5.02	Fire Protection of Heathland. AG questioned this. C&C replied that this is as minutes of previous meeting. SB repeated the Fire Brigade advice that during dry weather it is important to reduce the risk of fires by avoiding bonfires and being very careful with barbeques.	

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5.03	<p>Water Management Plan. The Water Management Plan has been issued.</p> <p>Encore have taken over the management of the water supply.</p> <p>The meeting raised a number of questions which were discussed at a separate meeting for residents in March.</p>	C&C
5.04	<p>Travel Plan. Residents asked about the Travel Plan.</p> <ul style="list-style-type: none"> - The Section 106 threshold level for the provision of the bus service. - The scope of service provided by the Travel Plan co-ordinator. - The operation of the discounted taxi scheme. 	C&C
	<p>C&C Post meeting note: Threshold level for the provision of the bus service:</p> <p>The threshold set out within the approved Travel Plan is for a mini-bus service to be provided on occupation of 50% of the private new-build residential properties. There are currently 22% of the private new-build residential properties occupied on-site. On this basis, there is no obligation to provide a mini-bus service at this time.</p> <p>Scope of service provided by the Travel Plan co-ordinator:</p> <ul style="list-style-type: none"> • Compiles a travel information pack for new residents • To provide a web-page providing information on sustainable travel opportunities (https://www.cityandcountry.co.uk/consultation-liaison/229-king-edward-vii-estate-travel-plan) • To manage the implementation of the Travel Plan and undertake monitoring as required • To assist staff and residents with any questions regarding the Travel Plan <p>Operation of the taxi discount scheme: Concierge to advise.</p>	
5.05	<p>Refurbishment of Bus stop shelter. JG of EPC reported on this. Work has started however the lead volunteer has been unable to work in the recent weeks. It is expected to restart soon.</p>	
5.06	<p>Highways matters. The meeting raised questions about Kings Drive. These included:</p> <ul style="list-style-type: none"> - The junction to main road. - Speed limit on the road. Can this be controlled? - Road condition, pot holes, puddles and surface water drainage. - Condition of verges. <p>As these relate to the adopted highway, they should be raised by residents with West Sussex Highways Department. There is pot hole reporting service.</p>	Rsdnts
5.07	<p>Traffic survey. It was noted that the traffic use survey is to be monitored and up-dated. SB to check on the details of this.</p>	SB
	<p>C&C Post meeting note:</p> <p>Regarding Traffic Survey: The management company and Travel Plan Co-ordinator issued a Travel Survey Questionnaires to occupied properties in 2018, and 15 completed surveys had been</p>	

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	returned by December 2018. An Annual Monitoring Report is being prepared based on these surveys.	
5.08	<p>Winter Management Plan</p> <p>Following the recent snow this was raised.</p> <p>Hurst Park use ACS. Encore use Ground Force. The view of the meeting was that the ACS service was more robust. SB to raise with Encore.</p> <p>JG of EPC outlined how the system of winter management works on the highways. Kings Drive is not a priority route as it does not serve any emergency facilities.</p>	SB
5.00	<p>Next Liaison Group Meetings 2019</p> <p>3rd April 2019</p> <p>5th June 2019</p> <p>All meetings commence at 6.00pm in the Main Dining Hall.</p>	
	Meeting closed at 7.30pm	